



Role Description

Operations Director

Sitryx Therapeutics Limited

The Company

Sitryx Therapeutics Limited ('Sitryx') is a newly established immunometabolism company focused on exploiting breaking science, relating to the manipulation of metabolism and metabolic reprogramming, to creating disease modifying therapeutics

- Immuno-oncology (IO): limit the growth of cancer cells by enhancing anti-cancer immune responses and/or recruiting tumour metabolic activity
- Immuno-inflammation (II): switch immune cell activity from a pathogenic to a homeostatic state to treat inflammatory and autoimmune disorders

The Role

The Operations Director will support day to day business operations, initially reporting directly to the CEO. The individual will enable operational aspects of Sitryx's scientific agenda and support functions. In addition, they will support business strategy, development and communication activities.

Main responsibilities

Business operations and strategy

- Support development of the business strategy under guidance of the CEO/Head of Strategy and Operations, including key activities, milestones, decision points and outcome scenarios
- Liaise with finance team to determine implications of strategy on budget
- Support operational aspects of Sitryx's scientific agenda including facilities, equipment and recruiting (with support from external consultants)
- Support operational aspects of support functions including communications, HR (inc. recruitment), finance, legal (managing where relevant external consultants) and working together with the Office Manager
- Identify bottlenecks and integrate relevant software/equipment/processes to improve efficiency and productivity
- Problem solve operational issues that arise across the business
- Support the CEO and CSO in discussions on contracts as required

Prospective partner engagement

- Maintain prospective partners engagement log
- Develop presentation and marketing material for prospective partners (including non-confidential and confidential decks)
- Ensure relevant legal documents are in place e.g., CDAs

Business development, deal making and analysis

- Evaluate business development options including financial analysis and trade offs

Business communications

- Develop materials for internal communication of strategy including for board meetings
- Evaluate and track competitive situation, develop mitigation strategies as necessary
- Support maintenance of Sitryx's external communications including website (working with Sitryx's external communication support team)



Candidate profile

- **Project management:** The Operations Director must be adept at managing multiple highly complex projects and thrive in a fast-paced business culture
- **Solutions orientated:** Rapidly able to identify and address bottlenecks with creative solutions that improve efficiency and productivity
- **Analytics:** Strong grasp of analytics, financial models and requirements to support business strategy evaluation and business development activities
- **Communications:** Able to succinctly present findings and solutions both orally and through written communications
- **Flexible approach:** A 'can do' attitude, able to work across roles to support the CEO and team in a rapidly growing environment

Qualifications & Technical experience

- 2-3 years project management experience with demonstrated ability to transform business operations leading to significant impact either as part of a biotechnology, pharmaceutical or strategic consulting environment
- Although a PhD or MD qualification is not a requirement, this individual will need to bring a depth of scientific and medical knowledge to the role
- Global mind-set and an understanding of how large pharmaceutical and biotechnology companies identify and process deals
- Experience in operations and business strategy in a rapidly growing biotechnology organisation is a plus

In return we offer

- Competitive salary including pension and 25 Days Annual Leave plus Bank Holidays (pro rata)
- Opportunity to work with a fun, dynamic and rapidly growing team

How to apply

Please send the following to careers@sitryx.com

- CV
- Cover letter outlining suitability for the role
- Confirmation of eligibility to work in the UK

Closing date: 9th November 2018, however early applications are highly recommended as interviews will commence from early November.



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